

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
April 6, 2021

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 11:30 a.m.

PRESENT: CHAIR Tony Wilkins
COMMISSIONER Greg Spain
COMMISSIONER Todd Ray
ACTING SECRETARY Penny Rogers
ADMINISTRATIVE SECRETARY Sherry Beasley
ABSENT: VICE CHAIR Sheri Hagen and COMMISSIONER Sarah Creek

Call to Order

Chair Wilkins called the meeting to order at 11:34 a.m.

Roll Call

3 out of 5 Commissioners were present at the time of roll call. Chair Wilkins declared a quorum does exist to conduct and approve business.

Chair Wilkins called for Appearance of Citizens:

There was none.

The Minutes of the March 2, 2021 regular meeting were presented. Commissioner Spain moved that the March 2, 2021 regular meeting minutes be approved, seconded by Commissioner Ray and upon call of the roll, Commissioners Ray, Spain and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

Commissioner Ray moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Spain, and upon call of the roll, Commissioners Spain, Ray, and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

Commissioner Spain moved to return to Open Session, seconded by Commissioner Ray, and upon call of the roll, Commissioners Ray, Spain and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

Chair Wilkins called for Unfinished Business:

A. There was none.

CIVIL SERVICE COMMISSION

OPEN SESSION MINUTES

April 6, 2021

Page 2

Chair Wilkins called for New Business:

- A. Authorization Request to Approve Job Announcement and Establish Eligible Register for Engineering Technician I, Commissioner Ray moved the Authorization Request be received, place on file and approved, seconded by Commissioner Spain, and upon call of the roll, Commissioners Ray, Spain and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

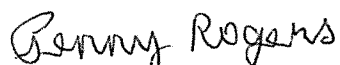
- B. Authorization Request to Approve Job Announcement and Establish Promotional Register for Equipment Operator, Commissioner Spain moved the Authorization Request be received, place on file and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Spain, Ray and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

- C. Receiving and Filing of Personnel Actions
Commissioner Ray moved that the appointment, promotion, written reprimand, civil service status, request for leave, resignation, and probationary resignation be received, placed on file, and approved, seconded by Commissioner Spain, and upon call of the roll, Commissioners Ray, Spain and Wilkins voted aye. Acting Secretary Rogers declared the motion carried.

Acting Chair Wilkins called for Other Business:

There being no other business, Commissioner Ray moved to adjourn the meeting, seconded by Commissioner Spain, and upon call of the roll, Commissioners Spain, Ray, and Wilkins voted aye. Acting Secretary Rogers declared the meeting adjourned at 11:45 a.m.

Respectfully Submitted,



Penny Rogers
Acting Secretary