

**MINUTES OF THE MEETING
OF THE
DECATUR CITY PLAN COMMISSION**

Thursday, December 3, 2020
Civic Center Theatre, Decatur Civic Center

I. Call to Order and Determination of a Quorum

The December 3, 2020 meeting of the Decatur City Plan Commission was called to order at 3:00 P.M. in the Civic Center Theatre, Second Floor of the Decatur Civic Center, by Chairman Susie Peck who determined a quorum was present.

Members Present: Kent Newton, Mike Peoples, Bill Clevenger,
Bruce Frantz, Rick Johnson, Steve Kline, Susie Peck

Kent Newton, Bill Clevenger, Bruce Frantz, Rick Johnson and Steve Kline participated through electronic attendance pursuant to the Open Meetings Act, 5 ILCS 120/7(c)(2) and a determination made by Mayor Julie Moore Wolfe that in-person meeting of all members of the Plan Commission is not practical or prudent because of the COVID-19 pandemic.

Members Absent: Jason Drake

Staff Present: Cordaryl "Pat" Patrick, Greg Crowe,
Joselyn Stewart, John Robinson, Janet Poland

II. Approval of Minutes of the November 5, 2020 City Plan Commission Meeting

It was moved and seconded (Kline/Frantz) to approve the minutes of the November 5, 2020 meeting of the Decatur City Plan Commission. Motion carried unanimously.

III. New Business

Case No. 20-43 Petition of CARISA LAMB for a Conditional Use Permit in the R-3 Single-Family Residence District to allow for a Day Care Home, Large in an existing residence located at 2220 NORTH LONGWOOD DRIVE. The property is zoned R-3 Single-Family Residence District.

It was moved and seconded (Peoples/Frantz) to forward Case No. 20-43 to the City Council with a recommendation of approval as set forth in the staff report.

Mr. Greg Crowe was sworn in by Mrs. Janet Poland.

Mr. Crowe discussed and presented slides of the site and surrounding properties (available for viewing upon request) along with staff's recommendation for approval of the petition based on the staff report distributed to the Plan Commission prior to the meeting (staff report is on file and is available for reviewing by request) with the following conditions:

- a. That the proposed operation will not be allowed to exceed the maximum number of children allowed by the State of Illinois.
- b. The hours of operation will be Monday through Friday 6:00 a.m. to 6:00 p.m.
- c. That the proposed operation be in compliance with applicable provisions of the City's adopted Building Codes, including obtaining a building permit to perform any proposed or required improvements to the existing dwelling.
- d. That the proposed daycare be appropriately licensed by the State of Illinois at all times. The petitioner shall supply the City with a copy of the daycare license.

Ms. Carisa Lamb, petitioner, was sworn in by Mrs. Poland.

Ms. Lamb stated she has three (3) children of her own and would like to have a home day care which requires a Conditional Use Permit.

Discussion amongst the Plan Commission members, the petitioner and City Staff followed Mr. Crowe's presentation including the certifications Ms. Lamb presently has and will have to obtain.

There were no objectors present.

Upon call of the roll, Commission members Kent Newton, Mike Peoples, Bill Clevenger, Bruce Frantz, Rick Johnson, Steve Kline and Susie Peck voted aye. Motion carried.

IV. Appearance of Citizens

No citizen expressed comments.

V. Comments and Information from Commission Members

No comments.

VI. Adjournment

There being no further business, it was moved and seconded (Peoples/Johnson) to adjourn the meeting.

Upon call of roll, Commission members Kent Newton, Mike Peoples, Bill Clevenger, Bruce Frantz, Rick Johnson, Steve Kline and Susie Peck voted aye. Motion carried.

Chairman Peck declared the meeting adjourned at 3:12 P.M.

Bruce Frantz, Secretary, Decatur City Plan Commission