

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
December 1, 2020

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 11:30 a.m.

PRESENT: CHAIR Tony Wilkins
VICE CHAIR Sheri Hagen
COMMISSIONER Sarah Creek
COMMISSIONER Greg Spain
COMMISSIONER Todd Ray
SECRETARY Penny Rogers
ADMINISTRATIVE SECRETARY Sherry Beasley

ABSENT: None

Call to Order

Chair Wilkins called the meeting to order at 11:35 a.m.

Roll Call

5 out of 5 Commissioners were present at the time of roll call. Chair Wilkins declared a quorum does exist to conduct and approve business.

Chair Wilkins called for Appearance of Citizens:

There was none.

The Minutes of the November 3, 2020 regular meeting were presented. Commissioner Spain moved that the November 3, 2020 regular meeting minutes be approved, seconded by Commissioner Ray and upon call of the roll, Commissioners Hagen, Creek, Ray, Spain and Wilkins voted aye. Secretary Rogers declared the motion carried.

Commissioner Creek moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Ray, and upon call of the roll, Commissioners, Hagen, Spain, Ray, Creek and Wilkins voted aye. Secretary Rogers declared the motion carried.

Commissioner Spain moved to return to Open Session, seconded by Commissioner Ray, and upon call of the roll, Commissioners Hagen, Ray, Creek, Spain and Wilkins voted aye. Secretary Rogers declared the motion carried.

Chair Wilkins called for Unfinished Business:

- A. Authorization Request to Approve Final Scores and Eligible Register for Police Patrol Officer, Commissioner Spain moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Ray, and

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upon call of the roll, Commissioners Creek, Hagen, Ray, Spain and Wilkins voted aye. Secretary Rogers declared the motion carried.


Chair Wilkins called for New Business:

- A. Authorization Request to Approve Job Announcement and Establish Promotional Register for Fire Lieutenant, Commissioner Creek moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Spain, Hagen, Ray, Creek and Wilkins voted aye. Secretary Rogers declared the motion carried.
- B. Receiving and Filing of Personnel Actions
Commissioner Spain moved that the appointment, promotion, written reprimand, request for leave, civil service status, resignation, amended retirement, and retirement be received, placed on file, and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Hagen, Creek, Ray, Spain and Wilkins voted aye. Secretary Rogers declared the motion carried.
- C. Approval to Release Closed Session Minutes from June 2012 through October 2020, Commissioner Spain moved for the approval to release Closed Session Minutes from June 2012 through October 2020, seconded by Commissioner Ray, and upon call of the roll, Commissioners Hagen, Creek, Wilkins, Ray and Spain voted nay. Secretary Rogers declared the motion did not carry and the closed session minutes will not be released.

Chair Wilkins called for Other Business:

There being no other business, Commissioner Spain moved to adjourn the meeting, seconded by Commissioner Ray, and upon call of the roll, Commissioners Hagen, Ray, Creek, Spain and Wilkins voted aye. Secretary Rogers declared the meeting adjourned at 11:53 a.m.

Respectfully Submitted,



Penny Rogers
Secretary