

CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
February 4, 2020

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 11:30 a.m.

PRESENT: CHAIR Tony Wilkins
VICE CHAIR Sheri Hagen
COMMISSIONER Todd Ray
COMMISSIONER Greg Spain
COMMISSIONER Sarah Creek
SECRETARY Penny Rogers
ADMINISTRATIVE SECRETARY Sherry Beasley

Call to Order

Chair Wilkins called the meeting to order at 11:35 a.m.

Roll Call

5 out of 5 Commissioners were present at the time of roll call. Chair Wilkins declared a quorum does exist to conduct and approve business.

Chair Wilkins called for Appearance of Citizens:

There was none.

The Minutes of the January 7, 2020 regular meeting were presented. Commissioner Spain moved that the January 7, 2020 regular meeting minutes be approved, seconded by Commissioner Ray and upon call of the roll, Commissioners Ray, Creek, Hagen, Spain and Wilkins voted aye. Secretary Rogers declared the motion carried.

Commissioner Creek moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Creek, Hagen, Spain, Ray and Wilkins voted aye. Secretary Rogers declared the motion carried.

Commissioner Spain moved to return to Open Session, seconded by Commissioner Creek, and upon call of the roll, Commissioners Hagen, Spain, Creek, Ray and Wilkins voted aye. Secretary Rogers declared the motion carried.

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Chair Wilkins called for Unfinished Business:

- A. There was none.

Chair Wilkins called for New Business:

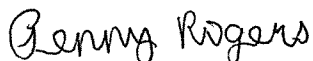
- A. Authorization Request to Approve Job Announcement & Establish Eligible Register for Neighborhood Service Officer, Commissioner Creek moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Ray, and upon call of the roll Commissioners Hagen, Ray, Creek, Spain and Wilkins voted aye. Secretary Rogers declared the motion carried.

- B. Receiving and Filing of Personnel Actions
Commissioner Spain moved that the appointments, oral reprimands and written reprimands, civil service status, request for leaves, probationary resignation and retirement, be received, placed on file, and approved, seconded by Commissioner Creek, and upon call of the roll, Commissioners Hagen, Spain, Creek, Ray and Wilkins voted aye. Secretary Rogers declared the motion carried.

Chair Wilkins called for Other Business:

There being no other business, Commissioner Ray moved to adjourn the meeting, seconded by Commissioner Hagen, and upon call of the roll, Commissioners Creek, Hagen, Ray, Spain and Wilkins voted aye. Secretary Rogers declared the meeting adjourned at 11:45 a.m.

Respectfully Submitted,



Penny Rogers
Secretary